PETITION FOR AMENDMENT OF CERTIFICATION

INSTRUCTIONS

- Purpose: This form may be used to accrete (add) classes to a unit, or to delete classes from a unit.
 Who May File: A petition for Amendment of Certification may be filed only by the certified representative of the bargain unit

| affected by the petition, or by the General Manager Personnel Department. | | | | | | |
|---|--|-------------------------|---|--|--|--|
| 3. When to File: A Petition for Amendment of Certification may be filed at any time a Certification of Representative for the affected unit is in effect. | | | | | | |
| 4. How to File: (A) File a typewritten original | | | rd at the above address. You may file the | | | |
| petition, in person or by mail; you may not file by fax. (B) Serve a copy of the petition on the General Manager Personnel Department or the affected employee organization, as appropriate. (C) Proof of such service must be submitted to the Board when the petition is filed. (D) Use additional pages if needed. | | | | | | |
| 5. NAME OF PETITIONER: | 1 0 | 5. PETITIONER'S ADD | RESS: | | | |
| Engineers & Architects Associate | tion | 2911 West Temple Street | | | | |
| | | Los Angeles, CA | 90026 | | | |
| 7. TELEPHONE NUMBER: | 8. PETITIONER'S AU | THORIZED REPRESEN | TATIVE: | | | |
| (213) 700-0606 | Marleen Fonseca, Executive Director | | | | | |
| 9. UNIT AFFECTED: | 10. CERTIFIED REPRESENTATIVE OF UNIT: | | | | | |
| 1 | Engineers & Architects Association | | | | | |
| 11. DATE CERTIFIED: | | | | | | |
| June 23, 2019 | 12. ACTION REQUE | STED: XACCRETION | DELETION | | | |
| 13. CLASSES AFFECTED: Class Code Class Title No. of Employees Council Aide 0180 - 0186 370 total Council Aide I - 0180 Council Aide II - 0181 Council Aide III - 0182 Council Aide IV - 0183 Council Aide V - 0184 Council Aide VI - 0185 Council Aide VII - 0188 Total Classes: 1 (seven Pay-grades) Total Employees: 370 | | | | | | |
| 14. OTHER RELEVANT FACTS: Council Aide I – IV (or V), whichever is mo Council Aide IV (or V) through VII to be pl | DO NOT WRITE IN THIS BLOCK Petitioner: | | | | | |
| 15. I declare that I am a duly authorized repenalty of perjury that the facts and inform correct to the best of my knowledge and be the General Manager Personnel Departmen appropriate. | Unit Affected: | | | | | |
| 16. NAME OF REPRESENTATIVE: TITLE: | | | File No.: | | | |
| Marleen Fonseca Executive Director | | | | | | |
| Date Filed: 17. SIGNATURE OF REPRESENTATIVE: DATE: | | | | | | |
| Date Posted: | | | | | | |



PROOF OF SERVICE

I hereby affirm that the attached document (Petition for Amendment of Certification) was filed by Engineers and Architects Association for the accretion of the classification of Council Aide I - VII, class codes 0180 - 0186, and was mailed on April 25, 2023, and addressed as follows:

Office of the City Clerk 200 North Spring Street, Room 360 Los Angeles, CA 90012 Attn: Holly Wolcott, City Clerk

Personnel Department 700 East Temple Street Los Angeles, CA 90012 Attn: Dana Brown, General Manager

I further affirm that I am familiar with the mailing procedures used by the Engineers and Architects Association, and that the attached document was sent via certified mail, using customary procedures in the County of Los Angeles in the State of California. Emails were also sent directly to Holly Wolcott, Los Angeles City Clerk, and Dana Brown, General Manager, Personnel Department.

I declare under penalty of perjury under the law of the State of California that the foregoing is true and correct.

Dated 6/5/2023 (Executed at Los Angeles, California)

Marleen Fonseca

Executive Director, EAA

PETITION FOR AMENDMENT OF CERTIFICATION

INSTRUCTIONS

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| affected by the petition, or by the General Manager Personnel Department. 3. When to File: A Petition for Amendment of Certification may be filed at any time a Certification of Representative for the affected unit is in effect. 4. How to File: (A) File a typewritten original plus eight copies of this form with the Board at the above address. You may file the petition, in person or by mail; you may not file by fax. (B) Serve a copy of the petition on the General Manager Personnel Department or the affected employee organization, as appropriate. (C) Proof of such service must be submitted to the Board when the petition is filed. (D) Use additional pages if needed. | | | | | | |
|--|--|-------------------------|-------------|--|--|--|
| 5. NAME OF PETITIONER: | | 5. PETITIONER'S ADD | RESS: | | | |
| Engineers & Architects Associate | tion | 2911 West Temple Street | | | | |
| | | Los Angeles, CA 90026 | | | | |
| 7. TELEPHONE NUMBER: | 8. PETITIONER'S AUTHORIZED REPRESENTATIVE: | | | | | |
| (213) 700-0606 | Marleen Fonseca, Executive Director | | | | | |
| 9. UNIT AFFECTED: | 10. CERTIFIED REPRESENTATIVE OF UNIT: | | | | | |
| 20 | Engineers & Architects Association | | | | | |
| 11. DATE CERTIFIED: | | | | | | |
| June 23, 2019 | 12. ACTION REQUESTED: XACCRETION DELETION | | | | | |
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| 15. I declare that I am a duly authorized repenalty of perjury that the facts and inform correct to the best of my knowledge and be the General Manager Personnel Department appropriate. | Unit Affected: | | | | | |
| 16. NAME OF REPRESENTATIVE: TITLE: | | | File No.: | | | |
| Marleen Fonseca Executive Director | | | Date Filed: | | | |
| 17. SIGNATURE OF REPRESENTATIVE: DATE: | | | | | | |
| Mano | Date Posted: | | | | | |
| U | | | | | | |



PROOF OF SERVICE

I hereby affirm that the attached document (Petition for Amendment of Certification) was filed by Engineers and Architects Association for the accretion of the classification of Council Aide I - VII, class codes 0180 - 0186, and was mailed on April 25, 2023, and addressed as follows:

Office of the City Clerk 200 North Spring Street, Room 360 Los Angeles, CA 90012 Attn: Holly Wolcott, City Clerk

Personnel Department 700 East Temple Street Los Angeles, CA 90012 Attn: Dana Brown, General Manager

I further affirm that I am familiar with the mailing procedures used by the Engineers and Architects Association, and that the attached document was sent via certified mail, using customary procedures in the County of Los Angeles in the State of California. Emails were also sent directly to Holly Wolcott, Los Angeles City Clerk, and Dana Brown, General Manager, Personnel Department.

I declare under penalty of perjury under the law of the State of California that the foregoing is true and correct.

Dated 6/5/2023 (Executed at Los Angeles, California)

Marleen Fonseca

Executive Director, EAA



April 24, 2023

Personnel Department, City of Los Angeles 700 East Temple Street Los Angeles, CA 90012 Attn: Dana Brown, General Manager

Greetings Dana,

Please find attached a Petition for Amendment of Certification filed by the Engineers and Architects Assocation (EAA). The petition requests to amend MOU1 and MOU20 with one classification that contains multiple paygrades (Council Aide I – VII). Although this may be a unique ask, it is a unique classification. If more suitable, EAA is amenable to other filing alternatives. If you have any questions, please feel free to contact me at fonseca@eaaunion.org or via phone at (213) 700-0606.

Sincerely,

Marleen Fonseca

Executive Director, EAA

R TRADES ON COUNCIL 1

PETITION FOR AMENDMENT OF CERTIFICATION

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- 1. <u>Purpose:</u> This form may be used to accrete (add) classes to a unit, or to delete classes from a unit.
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|---|--|-------------------------|----------------------------|--|--|--|
| affected unit is in effect. 4. How to File: (A) File a typewritten original plus eight copies of this form with the Board at the above address. You may file the | | | | | | |
| petition, in person or by mail; you may not file by fax. (B) Serve a copy of the petition on the General Manager Personnel Department or the affected employee organization, as appropriate. (C) Proof of such service must be submitted to the Board when the petition is filed. (D) Use additional pages if needed. | | | | | | |
| 5. NAME OF PETITIONER: | F. B. T. | 5. PETITIONER'S ADD | RESS: | | | |
| Engineers & Architects Associat | tion | 2911 West Temple Street | | | | |
| | | Los Angeles, CA | | | | |
| 7. TELEPHONE NUMBER: | 8. PETITIONER'S AUTHORIZED REPRESENTATIVE: | | | | | |
| (213) 700-0606 | Marleen Fonseca, Executive Director | | | | | |
| 9. UNIT AFFECTED: | 10. CERTIFIED REPRESENTATIVE OF UNIT: | | | | | |
| 1 & 20 | Engineers & Architects Association | | | | | |
| 11. DATE CERTIFIED: | | | | | | |
| June 23, 2019 | 12. ACTION REQUESTED: XACCRETION DELETION | | | | | |
| 13. CLASSES AFFECTED: Class Code Class Title No. of Employees | | | | | | |
| Council Aide | | | | | | |
| Total Classes: 1 (seven Pay-grades) Total Employees: 370 | | | | | | |
| 14. OTHER RELEVANT FACTS: | | | DO NOT WRITE IN THIS BLOCK | | | |
| Council Aide I – IV (or V), whichever is more appropriate to be in MOU 1 Council Aide IV (or V) through VII to be placed in MOU 20 | | | Petitioner: | | | |
| 15. I declare that I am a duly authorized representative of the petitioner. I certify under penalty of perjury that the facts and information set forth in this petition are true and correct to the best of my knowledge and belief. I have served a copy of this petition on the General Manager Personnel Department or the affected employee organization(s), as appropriate. | | | Unit Affected: | | | |
| 16. NAME OF REPRESENTATIVE: | TITLE: | | File No.: | | | |
| Marleen Fonseca | Executive Director | | Date Filed: | | | |
| 17. SIGNATURE OF REPRESENTATIVE | E: DATE: | | Date Pileu. | | | |
| | | | Date Posted: | | | |
| | | | | | | |



April 24, 2023

Office of the City Clerk 200 North Spring Street, Room 360 Los Angeles, CA 90012 Attn: Holly Wolcott, City Clerk

Greetings Ms. Wolcott,

Please find attached a Petition for Amendment of Certification filed by the Engineers and Architects Assocation (EAA) for Council Aides assigned to each of the Council Districts. If you have any questions, please feel free to contact me at fonseca@eaaunion.org or via phone at (213) 700-0606.

Sincerely,

Marleen Fonseca Executive Director, EAA

R TRADES ON COUNCIL 1

PETITION FOR AMENDMENT OF CERTIFICATION

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- 1. <u>Purpose:</u> This form may be used to accrete (add) classes to a unit, or to delete classes from a unit.
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| petition, in person or by mail; you may not file by fax. (B) Serve a copy of the petition on the General Manager Personnel Department or the affected employee organization, as appropriate. (C) Proof of such service must be submitted to the Board when the petition is filed. (D) Use additional pages if needed. | | | | | | |
| 5. NAME OF PETITIONER: | F. B. T. | 5. PETITIONER'S ADD | RESS: | | | |
| Engineers & Architects Associat | tion | 2911 West Temple Street | | | | |
| | | Los Angeles, CA | | | | |
| 7. TELEPHONE NUMBER: | 8. PETITIONER'S AUTHORIZED REPRESENTATIVE: | | | | | |
| (213) 700-0606 | Marleen Fonseca, Executive Director | | | | | |
| 9. UNIT AFFECTED: | 10. CERTIFIED REPRESENTATIVE OF UNIT: | | | | | |
| 1 & 20 | Engineers & Architects Association | | | | | |
| 11. DATE CERTIFIED: | | | | | | |
| June 23, 2019 | 12. ACTION REQUESTED: XACCRETION DELETION | | | | | |
| 13. CLASSES AFFECTED: Class Code Class Title No. of Employees | | | | | | |
| Council Aide | | | | | | |
| Total Classes: 1 (seven Pay-grades) Total Employees: 370 | | | | | | |
| 14. OTHER RELEVANT FACTS: | | | DO NOT WRITE IN THIS BLOCK | | | |
| Council Aide I – IV (or V), whichever is more appropriate to be in MOU 1 Council Aide IV (or V) through VII to be placed in MOU 20 | | | Petitioner: | | | |
| 15. I declare that I am a duly authorized representative of the petitioner. I certify under penalty of perjury that the facts and information set forth in this petition are true and correct to the best of my knowledge and belief. I have served a copy of this petition on the General Manager Personnel Department or the affected employee organization(s), as appropriate. | | | Unit Affected: | | | |
| 16. NAME OF REPRESENTATIVE: | TITLE: | | File No.: | | | |
| Marleen Fonseca | Executive Director | | Date Filed: | | | |
| 17. SIGNATURE OF REPRESENTATIVE | E: DATE: | | Date Pileu. | | | |
| | | | Date Posted: | | | |
| | | | | | | |

LOS ANGELES CITY EMPLOYEE RELATIONS BOARD



200 NORTH MAIN STREET, SUITE 1100 LOS ANGELES, CALIFORNIA 90012-4124 TELEPHONE: (213) 473-9700 FAX: (213) 473-7751 http://erb.lacity.org

R. Douglas Collins
Chairperson
Rosalinda Lugo, Ed D.
Vice Chairperson
Anthony Miller
Christine Diaz-Herrera

Najeeb Khoury Executive Director

NOTICE OF MEETING

DATE: June 26, 2023

TIME: 9:30 a.m.

PLACE: Room 1100 - City Hall East

This meeting will be held in person. City Staff, employees, and members of the public who wish to offer public comment to the Employee Relations Board may do so in person or may call (669) 254-5252 and use meeting ID: 160 297 3534 and then press #. Press # again when prompted for participant ID.

AGENDA

- 1. Public comments on matters within the Board's jurisdiction. A maximum of ten minutes will be provided for members of the public to address the Board on items of interest that are within the jurisdiction of the Board. Said ten minutes shall be equally divided among speakers, not to exceed five minutes per speaker.
- 2. Consideration of minutes of the Board meeting of May 22, 2023.
- 3. Executive Director's report:
 - a) New unfair employee relations practice claims filed.
 - b) Status of impasses.
 - c) Administrative matters, if any.
- 4. Consideration of requests to withdraw various matters, if any.
- 5. Recommending appropriate action on the following:
 - a) Petition C987, filed by L.A./O.C. Building & Construction Trades Council, seeking accretion of the classes of Electrician Trainee (class code 3861) and Electrician Assistant (class code 3862) to the Building Trades Unit (MOU 2).
 - b) Petition C988, filed by Airport Police Command Officers Association of Los Angeles (APCOALA), seeking accretion of the class of Airport Police Chief (class code 3232) to the Airport Police Command Officers Unit (MOU 40).



- c) Petition C989, filed by Engineers and Architects Association (EAA), seeking accretion of the classes of Council Aide I through VII (class codes 0180 through 0186) to the Supervisory Administrative Unit (MOU 20).
- d) Petition C990, filed by Engineers and Architects Association (EAA), seeking accretion of the classes of Council Aide I through VII (class codes 0180 through 0186) to the Administrative Unit (MOU 1).
- 6. Consideration of Personnel Department report and draft Decision and Order ERB 607, in the matter of Petition C980, filed by Los Angeles Professional Managers Association (LAPMA), seeking accretion of the class of Climate Emergency Mobilization Officer (class code 7375), into the Management Employees Unit (MOU 36).
- 7. Consideration of Personnel Department reports, in the matters of:
 - a) Petition C983, filed by the Los Angeles Department of Water and Power Management Employees Association (LADWP MEA), seeking accretion of the class of Secretary Water and Power Commission (class code 9739), into the LADWP Management Employment Unit (MOU 46).
 - b) Petition C972, filed by Los Angeles Professional Managers Association (LAPMA), seeking accretion of the class of Airport Police Chief (class code 3232), into the Management Employees Unit (MOU 36).
- 8. Consideration of further processing of Unfair Employee Relations Practice claim UERP 2170, filed by Service Employees International Union, Local 721 (SEIU Local 721) against the Los Angeles Bureau of Sanitation, alleging a repudiation of an MOU.
- 9. Recommending appropriate action on a Notice of Impasse, filed by the Los Angeles Police Protective League, seeking mediation and possible fact-finding with regards to LAPD's proposed changes to the Body Worn Camera policy and the Stops Review Program.

AJEEB KHOURY

Executive Director